

**EMERGING LEADER PROGRAM
ROTATIONAL ASSIGNMENT
INTERN EVALUATION
CLASS OF 2010**

Emerging Leader's Name:

Rotation Supervisor's Name:

Rotation number: ☐ 1 September, 2008 – March 31, 2009 (Home Office)
 ☐ 2 April 1, 2009 – June 30, 2009
 ☐ 3 July 1, 2009 – September 30, 2009
 ☐ 4 October 1, 2009 – December 31, 2009
 ☐ 5 January 2, 2010 – September 29, 2010 (Home Office)

If the dates differ from above, please specify: Start Date:

End Date:

I. Rotation Organization:

Circle One

- | | | |
|---|----------|----------|
| 1. Was the supervisor available during the rotation? | Y | N |
| 2. Was the supervisor prepared for the rotation? | Y | N |
| 3. Was a rotation description form prepared for the rotation? | Y | N |
| 4. Were clear instructions provided in order to perform rotation? | Y | N |

II. Requirements and Objectives:

- | | | |
|---|----------|----------|
| 1. Were objectives and expectations explained at the beginning of the rotation? | Y | N |
| 2. Was the supervisor helpful and knowledgeable? | Y | N |
| 3. Were all objectives met during the rotation? | Y | N |

III. Timeliness and Adequacy of Feedback:

- | | | |
|---|----------|----------|
| 1. Did you receive any verbal evaluations? | Y | N |
| 2. Was feedback given about your performance at the end of your rotation? | Y | N |
| 3. Was the supervisor fair and impartial? | Y | N |

IV. Availability of Resources:

- | | | |
|--|----------|----------|
| 1. Were Standard Operating Procedures and reference materials available and current? | Y | N |
| 2. Were supplies and equipment available for the rotation? | Y | N |

V. Productivity of Time:

- | | | |
|--|----------|----------|
| 1. Was rotation time used effectively? | Y | N |
| 2. Was the rotation the proper length? | Y | N |
| 3. Did anything interfere with your learning and career development? | Y | N |

If yes, please explain:

VI. Attitude of Supervisor:

- | | | |
|---|----------|----------|
| 1. Did the supervisor relate to you in a professional manner? | Y | N |
| 2. Was the supervisor interested in your career development? | Y | N |

Overall Effectiveness of Supervisor and Rotation:

Circle One

- | | | |
|---|----------|----------|
| 1. Did the rotation leave you feeling knowledgeable about what you had learned? | Y | N |
| 2. Did this rotation leave you feeling confident and competent in this area? | Y | N |

VIII. Comments:

1. What are the greatest strengths of this rotation?

2. What are the greatest weaknesses of this rotation?

3. What would you do to improve this rotation?

ELP Program Review: _____ **Date:** _____